

DEOPHAM & HACKFORD PARISH COUNCIL

To Members of the Council

You are hereby summoned to attend the meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on **Wednesday 7th May 2025 at 8:00pm**.

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

AGENDA

1. To **ELECT** the Chair for 2025/2026
2. Chairman to sign Declaration of Acceptance of Office
3. To **ELECT** a Vice-Chair for 2025/2026 and sign the Declaration of Acceptance of Office
4. To receive and accept apologies for absence
5. To receive declarations of interest in items on the agenda and consider any requests for dispensations
6. To approve and sign the minutes of the Parish Council Meeting on 2nd April 2025
7. To **APPOINT** a Councillor responsible for the oversight of the Council finances for 2025/2026
8. To consider re-adopting Delegation of Powers to the Clerk
9. To consider re-adopting the General Power of Competence
10. To report on progress of matters arising from previous meetings
11. Finance
 - 11.1 To receive the bank reconciliation for April 2025 and to **RATIFY** or **APPROVE** the following payments
 - 11.2 To receive monthly budget report
 - 11.3 To note the Notice of Public Rights for Electors to inspect the Councils accounts for the year ending 31 March 2025 is Tuesday 3 June 2025 to Monday 14 July 2025 inclusive

	Payment Description – Unity Trust Current Account	Amount
11.1.1	Unity Trust – Bank Charges – April 2025 – RATIFICATION ONLY	£6.00
11.1.2	Robin Goreham – Internal Audit Report 2024/2025	£65.00
11.1.3	Great Ellingham Parish Council – Donation for maintenance of war memorial	£35.00
11.1.4	High Oak PCC – Donation for churchyard maintenance	£165.00
11.1.5	The Rix Trust – Playing Field Rent 2025	£400.00
11.1.6	HMRC – PAYE for April 2025	£65.60
11.1.7	Carol Bailey – Salary & Expenses April 2025	£282.33
11.1.8		
11.1.9		
11.1.10		
11.1.11		
11.1.12		
11.1.13		

12. To **REVIEW** and **AGREE** the following policies:
 - 12.1 Safeguarding Policy
 - 12.2 Standing Orders
 - 12.3 Financial Regulations
13. To note the increase in cost of the Wix website from £108.00 to £129.60 for the coming year
14. To **AGREE** the purchase of a dog bin at a cost of £115.68
15. To review the Councils Insurance Policy due for renewal on 9 June 2025
16. Planning – Proposal: Variation of Condition 2 – Revised plans for conversion of consented planning permission 2022/1684 – Conversion and extension of out buildings to form new dwelling with associated works, including; demolition of buildings and provision of access and landscaping. Date of Decision Location: Hill Farm Morley Road Deopham NR18 9DG Applicant: Mr & Mrs S Eastwell Application Type: Removal/Variation of Condition (S73/S19)
17. Correspondence –
 - 17.1 Age UK – Letter of thanks to all Councils
 - 17.2 SNDC – Consultation on Public Space Protection Order (Dog Fouling & Dog Control)
 - 17.3 NCC – Funding Initiative to support bus shelter installations across Norfolk
 - 17.4 SNDC – Hingham Neighbourhood Plan Consultation
 - 17.5 Nutrient Neutrality – Funding for projects to reduce nutrients entering watercourses
 - 17.6 SNDC – Reminder Community Awards Nominations
18. Opportunity for Public Participation
19. To confirm the date of the next meeting – Wednesday 4th June 2025 at the Gralix Hall at 7:30pm

Carol A Bailey

Carol A Bailey BA (Hons) CiLCA PIALC MAC Parish Clerk