

DEOPHAM & HACKFORD PARISH COUNCIL

To Members of the Council

You are hereby summonsed to attend the meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on **Wednesday 5 November 2025 at 7:30pm**.

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of interest in items on the agenda and consider any requests for dispensations
3. To approve and sign the Minutes of the meeting on 1 October 2025
4. Any matters arising from the Minutes of the meeting on 1 October 2025
5. To report on progress of matters arising from previous meetings
6. Finance
 - 6.1 To receive the bank reconciliations for October 2025 and to **RATIFY** or **APPROVE** the following payments

	Payment Description – Unity Trust Current Account	Amount
6.1.1	Unity Trust – Bank Charges – October 2025 – RATIFICATION ONLY	£6.00
6.1.2	Carol Bailey – Salary & Expenses October 2025	£301.33
6.1.3	HMRC – PAYE for October 2025	£67.40
6.1.4	Scribe – Monthly Fee October 2025 – RATIFICATION ONLY	£28.80
6.1.5	PCC – Donation for Church Roof Security System (See 6.3) from December 2024	£150.00
6.1.6		
6.1.7		
6.1.8		
6.1.9		
6.1.10		
6.1.11		

- 6.2 To receive the monthly budget report
- 6.3 Relating to Item 6.3.1 of the minutes of the meeting of 4 December 2025
- £150 donation to PCC for Church Roof Security System – this had been agreed but not paid – (see payments above)
7. To receive the draft budget for 2026/2027 and make any amendments required
8. Planning –
- Application No: 2025/1409**
- Proposal: Variation of conditions (2) – reposition dwelling and garage amendment to plans & (5) provision of parking (re-wording of condition)
- Location: Park Lane Farm Park Lane Deopham NR18 9HL: Mrs Firman
- Application Type: Removal/Variation of Condition (S73/S19)
- Application No:2025/3085 & 2025/3091 & 2025/3236**
- Proposal: Variation of Condition (2) Replace the existing new cut roof with visible trusses of permission 2025/1754 and Details reserved by condition 3 (materials), 4 (landscape) and 6,7,8 (BNG) of 2025/2127
- Location: Hawthorn Barn Morley Road Deopham NR18 9DG Applicant: Mr & Mrs Eastwell
- Application Type: Removal/Variation of Condition (S73/S19)
- Application No:2025/3124**
- Proposal: Variation of condition 2 to change design of 2024/2493 (which consented to conversion of existing barn into new self-build dwelling and erection of garage Decision: 21/11/2024
- Location: The Old Piggery Hill Farm Morley Road Deopham Applicant: Mr A McDowell
- Decision No: 2025/2127**
- Location: Hawthorn Barn Morley Road Deopham NR18 9DG
- Proposal: Demolition of existing concrete outbuilding, change of use of land to residential and erection of new garage/store building for use by previously approved barn conversion
- Decision Approval with Conditions (Delegated) Date of Decision: 29/09/2025
- Decision No 2022/0242 Full & 2022/0661 Listed**
- Location: Barn Adj to Hill Farm Hingham Road Hackford
- Proposal: Change of use and conversion of agricultural barn to holiday accommodation
- Decision: Approval with Conditions (Delegated) Date of Decision: 24/10/2025
9. Council Laptop – To receive two quotations for work to increase the hard disk size of the laptop as against the cost of a new laptop and **AGREE** the preferred option
10. To discuss the current Planning Applications Policy and **DECIDE** if any amendments are required with regard to relevant issues
11. To **CONSIDER** a donation towards the cost of maintenance of the Church Roof Security System
12. Correspondence –
- 12.1 NCC - Norwich Western Link Project Update
 - 12.2 SNDC – 2025/2026 Winter Pressure Grants
 - 12.3 SNDC – Town & Parish Council Summit 12 November 2025
 - 12.4 SNDC – Business Awards open for nominations
 - 12.5 NCC – Budget Consultation 2026/2027

- 12.6 Norfolk Biodiversity Partnership – Winners of Biodiversity Awards
- 12.7 SNDC – Design Code Consultation
- 12.8 Norfolk Constabulary - Operation Radium Support – Courier Scams
- 13. Opportunity for Public Participation
- 14. To confirm the date of the next meeting – Wednesday 3 December 2025 at the Gralix Hall at 7:30pm

Carol A Bailey

Carol A Bailey BA (Hons) CiLCA PIALC MAC Parish Clerk