

Deopham & Hackford Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/09/2025			
A	Cash in Hand 01/04/2025		7,921.11
	ADD		
	Receipts 01/04/2025 - 30/09/2025		15,241.94
	SUBTRACT		23,163.05
	Payments 01/04/2025 - 30/09/2025		5,385.05
	Cash in Hand 30/09/2025 (per Cash Book)		17,778.00
B	Cash in hand per Bank Statements		
	Petty Cash 30/09/2025	0.00	
	Unity Trust - Current 30/09/2025	8,071.27	
	Unity Trust - Deposit 30/09/2025	9,706.73	
			17,778.00
	Less unrepresented payments		
			17,778.00
	Plus unrepresented receipts		
	Adjusted Bank Balance		17,778.00
A = B Checks out OK			

Deopham & Hackford Parish Council
RECONCILIATION - Unity Trust - Current 30-09-2025

From Accounts	£8,071.27
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Payments not cashed	Add
Receipts not entered	Subtract

Statement should be	£8,071.27
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Deopham & Hackford Parish Council
RECONCILIATION - Unity Trust - Deposit 30-09-2025

From Accounts	£9,706.73
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Payments not cashed	Add
Receipts not entered	Subtract

Statement should be	£9,706.73
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