Deopham & Hackford Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/12/2025			
	Cash in Hand 01/04/2025			7,921.11
	ADD			
	Receipts 01/04/2025 - 31/12/2025			15,565.69
				23,486.80
	SUBTRACT			
	Payments 01/04/2025 - 31/12/2025			8,783.76
A	**Cash in Hand 31/12/2025** (per Cash Book)			**14,703.04**
	Cash in hand per Bank Statements			
	Petty Cash	31/12/2025	0.00	
	Unity Trust - Current	31/12/2025	1,171.84	
	Unity Trust - Deposit	31/12/2025	13,531.20	
				14,703.04
	Less unpresented payments			
				14,703.04
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**14,703.04**
	A = B Checks out OK			

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Deopham & Hackford Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/01/2026			
	Cash in Hand 01/04/2025			7,921.11
	ADD Receipts 01/04/2025 - 31/01/2026			23,722.69
				31,643.80
	SUBTRACT Payments 01/04/2025 - 31/01/2026			9,424.67
A	**Cash in Hand 31/01/2026** (per Cash Book)			**22,219.13**
	Cash in hand per Bank Statements			
	Petty Cash	31/01/2026	0.00	
	Unity Trust - Current	31/01/2026	8,512.93	
	Unity Trust - Deposit	31/01/2026	13,706.20	
				22,219.13
	Less unpresented payments			
				22,219.13
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**22,219.13**
	A = B Checks out OK			

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