

DEOPHAM & HACKFORD PARISH COUNCIL

To Members of the Council

You are hereby summonsed to attend the meeting of Deopham & Hackford Parish Council at Gralix Hall, Deopham on **Wednesday 3 June 2026 at 7:30pm.**

The Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation session.

AGENDA

1. Chair and Vice-Chair to sign their Declaration of Acceptance of Office as both were absent from the Annual Parish Council Meeting
2. To receive and accept apologies for absence
3. To receive declarations of interest in items on the agenda and consider any requests for dispensations
4. To approve and sign the Minutes of the meeting on 6 May 2026
5. Any matters arising from the Minutes of the meeting on 6 May 2026
6. To report on progress of matters arising from previous meetings
7. Finance
 - 7.1 To receive the bank reconciliations for May 2026 and to **RATIFY** or **APPROVE** the following payments

	Payment Description – Unity Trust Current Account	Amount
7.1.1	Unity Trust – Bank Charges – May 2026 – RATIFICATION ONLY	£6.00
7.1.2	Scribe Accounts – Monthly Fees May 2026 – RATIFICATION ONLY	£28.80
7.1.3	Carol Bailey – May 2026 Salary & Expenses	£355.60
7.1.4	HMRC – PAYE & Employers NI – May 2026	£84.28
7.1.5	WAVE – Playing Field Water – RATIFICATION ONLY	£25.78
7.1.6	NGF Play – Repairs to Junior Swings	£54.00
7.1.7	Transfer from Deposit to Current – RATIFICATION ONLY	£2000.00
7.1.8	Noticeboard Company – Noticeboard for Playing Field – RATIFICATION ONLY	£1149.24
7.1.9		
7.1.10		
7.1.11		

- 7.2 To receive the monthly budget report
- 7.3 To note the increase in mileage rates from HMRC and to make any **DECISION** necessary
- 7.4 To receive the yearly insurance quote along with 3-year long-term option and **DECIDE** on which option is preferred and **AGREE** payment
- 7.5 To receive details of the Councils Insurance renewal premium and make any **DECISION** necessary
- 8. To receive an update on works at the Playing Field and to discuss improvements to the Pavilion
- 9. Planning –
DECISION:
Proposal: Variation of condition 2 to move car parking area of permission 2022/0522 (which consented to existing vehicular access point onto playing field and installing hard standing area for parking) Date of Decision 13 June 2022
Location: Deopham Playing Field Vicarage Road Deopham
Applicant: Mrs Carol Bailey
Application Type: Removal/Variation of Condition (S73/S19)
- 10. Correspondence –
- 11. Opportunity for Public Participation
- 12. To confirm the date of the next meeting – Wednesday 1 July 2026 at the Gralix Hall at 7:30pm

Carol A Bailey

Carol A Bailey BA (Hons) CiLCA PIALC MAC Parish Clerk